

Historic College Hill Neighborhood Association (HCHNA)

Board Meeting Minutes

Monday at 7 p.m., September 12, 2022

Maryville Corner Market

800 Montvale Road

Maryville, TN 37803

1. The Meeting Convened at 7:14 pm

Present: Jim Volk, president; Jennifer Hackler, membership chair; Chris Hackler, welcome chair; Heather Bowen, newsletter chair; Bond Almand, member-at-large; Ann Tedford, social chair; Hannah Volk, secretary; Sally Mullins, Committee for Fall Gathering along with Ann Tedford and Chris Hackler, and others from the neighborhood: Wannis Bowen, Sabrina & Bill Coopman, Logan Hull, Joe Pickett, Wendy Wand

2. Approve Last Board Meeting Minutes of August 8th, (PDF)

Motion to approve the Minutes made by Bill, seconded by Ann carried unanimously

3. Approve Treasurer's Report

Item	Amount
Starting Balance	\$ 4,783.70
Dues	+ 270.00
Merchandise	+ 75.00
College Hill Park Flag Replacement	- 21.93
Refreshment Fund Board members contribute to this fund to pay for meetings	
Expenses going back to December 2021	- 439.00
Recent contributions	+ 89.00
Ending Balance	\$ 4,756.77

Motion to approve the Treasurer's Report made by Jennifer, seconded by Bond carried unanimously

4. Insurance

Currently the HCHNA has no liability insurance. We must have insurance if we wish to use the Chilhowee Club parking lot. A **memo** was sent out last week. There are two quotes:

- Morency & Associates of Gallatin, TN at \$400 per year or

- Sammy Sawyer of Oak Ridge, TN at \$305 for the Fall Gathering (Block Party), Luminary build and distribution, and the Progressive Dinner. Other events would be extra.

Both provided sufficient liability limits for the Chilhowee Club. Sammy Sawyer provides higher general liability limits than Morency & Associates.

Discussion: There was a general feeling that a year-long blanket coverage would best meet our needs.

Motion to approve acquiring insurance from Morency & Associates of Gallatin, TN in the amount of \$400 made by Bill, seconded by Wannis carried unanimously

5. Fall Gathering

Expenses:

A. Bounce House

Motion to approve rental of a bounce house from **Harvest Party House** in the amount not to exceed **\$280** made by Jennifer, seconded by Ann carried unanimously

B. Food Truck – the food truck, **Pistol Creek Eats**, needs to have a minimum sales of \$500

Motion to approve payment to **Pistol Creek Eats** to make up for lost sales in an amount not to exceed **\$500** made by Chris, seconded by Ann carried unanimously

C. Postcards – these are reminder postcards to the neighborhood.

Motion to fund mailing postcards to households in the neighborhood in the amount not to exceed **\$200** made by Bill, seconded by Sally carried unanimously

D. Permits – we need permits from the City for the street closure and the food truck. The street closure is free the food truck permit is **\$20.00**.

Motion to approve payment of permits for street closure and the food truck in an amount of **\$20.00** made by Jennifer, seconded by Bill carried unanimously

E. Music – a band would cost \$500, a DJ might be less.

Discussion: a DJ at \$150 per hour was recommended with the amount of time weighed. There was a motion for a two-hour time span, then an amended motion with the proposed hours of 1:30 to 4:30 so

Amended Motion to contract with a DJ in an amount not to exceed \$500 made by Bill, seconded by Heather carried unanimously

6. Mailboxes

There was some concern over the mail delivery in this neighborhood. It was suggested that by putting our mailboxes along the street that service might improve. There was no interest in changing our current delivery system.

7. October Meeting

The October meeting is scheduled for October 10 so there may be conflicts due to school holidays. Do we want to reschedule? No, leave the next meeting on the 10th.

8. Holiday Planning

Schedule luminary build for Sunday, December 18. A list of supplies to order will be presented at the next meeting. We also need more metal buckets to cool the toasted sand. Note: the sand is toasted to make sure that it is dry so as to not weaken the luminary bag.

9. Other

- We want to resume the popular Progressive Dinner.
- Maybe begin planning for a home tour-
- We need to have a way to pay dues on the website.

10. Adjourned at 8:10 pm

Motion to adjourn made by Chris, seconded by Bill carried unanimously

Current Board: Jim Volk, president; Ariane Schratte, vice-president & immediate past president; Jim Tedford, Treasurer; Jennifer Hackler, membership chair; Chris Hackler, welcome chair; Heather Bowen, newsletter chair; Bond Almand, member-at-large; Ann Tedford, social chair; Brad Hardin, member-at-large; Hannah Volk, secretary