

# Historic College Hill Neighborhood Association

## HCHNA Board Meeting Minutes

Monday September 11, 2023 at 7 pm  
Maryville Corner Market  
800 Montvale Road  
Maryville, TN 37803

### 1. The Meeting Convened at 7:16 pm

Present: Jim Volk, president; Ariane Schratte, vice-president & immediate past president; Jim Tedford, Treasurer; Jennifer Hackler, membership chair; Chris Hackler, welcome chair; Sally Mullins, newsletter chair; Bond Almand, member-at-large; Ann Tedford, social chair; Hannah Volk, secretary and community members Michelle Midnight, Bill & Sabina Coopman, Shelby Shankland, Bryan Hathorn, Jake & David Clearman  
Jason Emert, member-at-large, was absent

### 2. Approve Board Meeting Minutes of [August 14, 2023](#)

**Motion** made by Chris, seconded by Jim T carried unanimously

### 3. Treasurer's Report

Date	Description	Amount
7/31/23	Balance	\$3,532.89
	no income	0.00
	Total Revenue	\$0.00
	DJ Deposit for Fall Gathering	150.00
	Porch Party Expenses	200.00
	Total Expenses	\$350
8/31/23	Balance	\$3,182.89

**Motion** to approve the Treasurer's Report made by Jennifer, seconded by Sally carried unanimously

### 4. Fall Gathering

Costs: recall that last month we approved a \$150 deposit for the DJ.

Other costs:

- Bounce House
- DJ
- Food Truck
- Fees – for Food Truck \$20
- Kettle Corn
- Porta potties
- Postcards – \$200 already approved

**Motion** to approve \$20 food truck fee made by Bill, seconded by Chris carried unanimously

### 5. Liability Insurance

The bill is \$400. Jim V will pay this with his credit card and present the receipt at the next meeting.

## **6. Website Costs**

In June the yearly cost of \$19.99 to [renew our domain](#) name was approved. Additionally there is a hosting cost our cost for the next three years is \$550.65 (\$183.55 per year); the [original cost less the downgrade](#) This expires by June 11, 2026. I will check around for other web hosts in the meantime.

**Motion** to cover the \$550.65 made by Chris, seconded by Ann carried unanimously

## **7. Progress on 501(c)(7)**

We are gathering the information for the IRS 1024 form.

We need total revenues and expenses for the past three years in specific categories. Many of these may not apply to us. [see full list](#)

## **8. Other**

We will send a card to long-time neighbor Joan Worley who is moving to be near her daughter. Sally requested an email list as she works to prepare for the Fall Gathering.

## **9. Adjournment at 7:32 pm**

**Motion** to adjourn made by Jennifer, seconded by Jim T carried unanimously

Current Board: Jim Volk, president; Ariane Schratte, vice-president & immediate past president; Jim Tedford, Treasurer; Jennifer Hackler, membership chair; Chris Hackler, welcome chair; Sally Mullins, newsletter chair; Bond Almand, member-at-large; Ann Tedford, social chair; Jason Emert, member-at-large; Hannah Volk, secretary